

This form must be attached to the assessment.

Sacred Heart Girls' College



NCEA Assessment Appeal

(Students disputing an allocated grade)

Any appeal must be lodged with the Principal's Nominee within 5 school days of the return of an assessment. The student must have discussed their grade with the subject teacher or Leader of Learning before completing this form. Email this form to kgo@shgcnp.school.nz

Student Name:	Teacher:
NSN:	Subject:
Achievement Standard Number:	
Reason for appeal:	
Student Signature:	Date

Step 1 Outcome:

<input type="checkbox"/> Appeal Granted <input type="checkbox"/> Appeal Denied	Grade Awarded: Reason:
Teacher signature:	Date:
Leader of Learning signature:	Date:
Student signature:	Date:

Step 2 Outcome: The Principal Nominee's decision is final.

<input type="checkbox"/> Appeal Granted <input type="checkbox"/> Appeal Denied	Grade Awarded: Reason:
PN signature:	Date:
Teacher signature:	Date:
Leader of Learning signature:	Date:
Student signature:	Date:

This form must be stored on the student's file and a copy attached to the assessment.